

May 10, 2025

Kempton Park Racecourse, TW16 5AQ

Tel: +44(0)1507 529430 exhibitions@mortons.co.uk www.kemptonparkautojumble.co.uk

Application for Clubs

Confirmation of booking will be sent to your email address

CLUB STAND DETAILS

Number of Machines on Display

Main Element of Display

Please fill out the application and the risk assessment form on the next page. Return forms to us via email or post using the details below.

Clubs will receive written confirmation once accepted. We will provide further information regarding club packs and we will specify what details we need relating to exhibitors and their machines.

SIGNATURE							
Name	Signature						
Date							
MORTONS MEDIA GROUP LTD RESERVES THE RIGHT TO REJECT ANY APPLICATION WITHOUT THE NEED FOR VERBAL/WRITTEN EXPLANATION							
EMAIL your scanned form to exhibitions@mortons.co.uk or							
POST this form to Events Team, Mortons Media Group Ltd, Morton Way, Horncastle, Lincolnshire LN9 6JR							
If you don't want Mortons to contact you regarding attending our events, just let us know by calling 01507 529430 or emailing exhibitions@mortons.co.uk							
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SHOW

RISK ASSESSMENT FORM

Hazard		Person At Risk			Controls to Minimise Risk			
FIRE ASSESSMENT								
Hazard		Person At Risk			Controls to Minimise Risk			
Liquid gas canisters/cylinders on site. Yes 🗆 No 🗅		Cylinder Size		Fuel Type				
NB. No Liquid gas cylinders are allowed within display halls.								
Camping	Days/Night		Number of people	Gas & Size. Battery FOC to		FOC to all traders		
Caravan/Tent								

RISK ASSESSMENT NOTES FOR GUIDANCE

Using the guidelines shown below please consider what a risk there is to those building up trade and autojumble stands and to members of the public during the show. Outline the steps you propose to take to minimise that risk in the table below. If in your opinion there is no risk please print **NO RISK** and return the form.

HAZARD	WHO MIGHT BE HARMED	IS MORE CONTROL NEEDED TO CONTROL THE RISK
Look for hazards which you could reasonably expect to result in significant harm under the conditions at your plot. Use the following examples as a guide.	There is no need to list individuals by name - just think about groups of people doing similar work or who may be affected e.g	For hazards the hazards listed, do the precautions already taken
Slipping/tripping hazards	Maintenance personnel	Meet the standards set by legal requirements?
Chemicals (e.g battery acid)	Contractors	Comply with a recognised industry standards?
Moving parts of machinery (e.g blades)	People sharing your work place	Represent good practice?
Work at height (e.g from mezzanine floors)	Operators	Reduce risk as far as reasonably practicable?
Pressure systems	Cleaners	To ensure safety have you:
Vehicles (e.g fork-lift trucks)	Members of the public	Adequate information, instruction or training?
Electricity	Pay particular attention to:	Adequate systems or procedures?
Dust (e.g from grinding) Manual handling Noise Lifting operation	Staff with disabilities Visitors Inexperienced staff Lone workers - They may be more vulnerable	If so, then the risks are adequately controlled, but you need to indicate the precautions you have in place. Where the risk is not adequately controlled indicate what more you need to do (the 'action list')
Fire Hazard e.g combustible materials (rubbish, flammable substances, LPG etc) and ignition sources (flames, smoking etc)	As above	Means of escape: fire detection and alarms. Fire fighting equipment and fire evacuation plan.

Other