



June 7-8, 2025

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(Sat Nav Post Code WA16 6SG)

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## Application for Clubs

### CLUB DETAILS

|                                                            |                      |              |                      |
|------------------------------------------------------------|----------------------|--------------|----------------------|
| Club Name                                                  | <input type="text"/> | Contact Name | <input type="text"/> |
| Address                                                    | <input type="text"/> |              |                      |
|                                                            | <input type="text"/> |              |                      |
|                                                            |                      | Postcode     | <input type="text"/> |
| Tel                                                        |                      | Mobile       | <input type="text"/> |
| Email                                                      | <input type="text"/> |              |                      |
| Confirmation of booking will be sent to your email address |                      | Website      | <input type="text"/> |

### CLUB STAND DETAILS

MAXIMUM Number of Vehicles attending on Any One Day

(Maximum 30 Vehicles from Any One Club on Any One Day)

PLEASE ADVISE IF THERE ARE ANY STAND THEMES OR SPECIAL OCCASIONS YOU WISH TO HIGHLIGHT:

Please fill out the application and the risk assessment form on the next page. Return forms to us via email or post using the details below.

Clubs will receive written confirmation once accepted. We will provide further information regarding club packs and we will specify what details we need relating to exhibitors and their machines.

### SIGNATURE

|      |                      |           |                      |
|------|----------------------|-----------|----------------------|
| Name | <input type="text"/> | Signature | <input type="text"/> |
| Date | <input type="text"/> |           |                      |

MORTONS MEDIA GROUP LTD RESERVES THE RIGHT TO REJECT ANY APPLICATION WITHOUT THE NEED FOR VERBAL/WRITTEN EXPLANATION

EMAIL your scanned form to [exhibitions@mortons.co.uk](mailto:exhibitions@mortons.co.uk) or

POST this form to Events Team, Mortons Media Group Ltd, Morton Way, Horncastle, Lincolnshire LN9 6JR

If you don't want Mortons to contact you regarding attending our events, just let us know by calling 01507 529430 or emailing [exhibitions@mortons.co.uk](mailto:exhibitions@mortons.co.uk)

To view the privacy policy of MMG Ltd please visit [www.mortonsmediagroup.com/privacy](http://www.mortonsmediagroup.com/privacy).

EXHIBITOR'S NAME .....

SHOW .....

## RISK ASSESSMENT FORM

|        |                |                           |
|--------|----------------|---------------------------|
| Hazard | Person At Risk | Controls to Minimise Risk |
|        |                |                           |
|        |                |                           |
|        |                |                           |
|        |                |                           |

### FIRE ASSESSMENT

|                                                                                                            |                      |                           |
|------------------------------------------------------------------------------------------------------------|----------------------|---------------------------|
| Hazard                                                                                                     | Person At Risk       | Controls to Minimise Risk |
|                                                                                                            |                      |                           |
|                                                                                                            |                      |                           |
| <b>Liquid gas canisters/cylinders on site.</b><br>Yes <input type="checkbox"/> No <input type="checkbox"/> | <b>Cylinder Size</b> | <b>Fuel Type</b>          |

NB. No Liquid gas cylinders are allowed within display halls.

| Camping               | Days/Night | Number of people | Gas & Size. Battery | FOC to all traders |
|-----------------------|------------|------------------|---------------------|--------------------|
| Caravan/Tent<br>Other |            |                  |                     |                    |

### RISK ASSESSMENT NOTES FOR GUIDANCE

Using the guidelines shown below please consider what a risk there is to those building up trade and autojumble stands and to members of the public during the show. Outline the steps you propose to take to minimise that risk in the table below. If in your opinion there is no risk please print **NO RISK** and return the form.

| HAZARD                                                                                                                                                                                                                                                                                               | WHO MIGHT BE HARMED                                                                                                                                                                                                                                                         | IS MORE CONTROL NEEDED TO CONTROL THE RISK                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Look for hazards which you could reasonably expect to result in significant harm under the conditions at your plot. Use the following examples as a guide.                                                                                                                                           | There is no need to list individuals by name - just think about groups of people doing similar work or who may be affected e.g                                                                                                                                              | For hazards the hazards listed, do the precautions already taken                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Slipping/tripping hazards<br>Chemicals (e.g battery acid)<br>Moving parts of machinery (e.g blades)<br>Work at height (e.g from mezzanine floors)<br>Pressure systems<br>Vehicles (e.g fork-lift trucks)<br>Electricity<br>Dust (e.g from grinding)<br>Manual handling<br>Noise<br>Lifting operation | Maintenance personnel<br>Contractors<br>People sharing your work place<br>Operators<br>Cleaners<br>Members of the public<br><b>Pay particular attention to:</b><br>Staff with disabilities<br>Visitors<br>Inexperienced staff<br>Lone workers - They may be more vulnerable | Meet the standards set by legal requirements?<br>Comply with a recognised industry standards?<br>Represent good practice?<br>Reduce risk as far as reasonably practicable?<br>To ensure safety have you:<br>Adequate information, instruction or training?<br>Adequate systems or procedures?<br>If so, then the risks are adequately controlled, but you need to indicate the precautions you have in place.<br>Where the risk is not adequately controlled indicate what more you need to do (the 'action list') |
| Fire Hazard e.g combustible materials (rubbish, flammable substances, LPG etc) and ignition sources (flames, smoking etc)                                                                                                                                                                            | As above                                                                                                                                                                                                                                                                    | Means of escape: fire detection and alarms.<br>Fire fighting equipment and fire evacuation plan.                                                                                                                                                                                                                                                                                                                                                                                                                   |

Please make as many copies of this form as you require